



Greater Richland Area Cancer Elimination, LLC  
Director of Local Cancer Patient Assistance  
PO Box 213, Richland Center, WI 53581  
608-604-2900  
walkwithgracebenefit@gmail.com  
Website: Walkwithgrace.com



## Instructions for Completing Packet

### 1) Application Form

**All areas must be completed** (except those marked OFFICE USE ONLY)

Please give as much information as possible.

**Please sign and date on the line marked 'recipient'.**

### 2) Authorization for Disclosure of Health Information

This form should be filled out by the applicant prior to seeing your provider.

Your provider must see this form to verify your diagnosis.

### 3) Diagnosis Verification Form

This form must be completed by your provider.

### 4) All three forms listed above must be returned to the Director of Local Cancer Patient Assistance at the above address.

When a completed application is received, the case is assigned a number. A subcommittee will review the information provided to them for initial approval.

### 5) Office hours

The G.R.A.C.E. office is usually open every Tuesday and Thursday from 11:00 am to 3:00 pm, except holidays.

Please call ahead as times are subject to change. The office number is **608-604-2900**.

**NOTE:** The G.R.A.C.E. office is located on the 2<sup>nd</sup> floor of the Royal Bank building in Richland Center. Enter the door on the left. **There is no elevator.** If you cannot navigate the stairs (about 30 stairs), please have someone who can climb the stairs accompany you. You must let us know if someone will be picking up cards for you.

*Our mission is to assist cancer patients in the Greater Richland Area. As applications are submitted, each will be assigned a unique case number. The case number is presented to the subcommittee for approval, and GRACE Board for ratification. This allows as much confidentiality as possible, with only the Local Cancer Patient Director and the assistant member knowing the identity of the applicant. We are dedicated to being fair to all applicants. It is our hope to be able to meet the needs of all that apply.*

*When the Bad News is Cancer, the good news is G.R.A.C.E! ~ Ron Fruit  
Thank you for Sharing . . . Thank you for Caring*